

**FEDERAL MEDICAL CENTRE, UMUAHIA
P.M.B. 7001, UMUAHIA, ABIA STATE, NIGERIA
INVITATION TO TENDER FOR COVID-19 INTERVENTION PROGRAMME
PROJECTS FOR 2020 EMERGENCY PROCUREMENT**

1. INTRODUCTION

The Federal Medical Centre, Umuahia, a tertiary health institution, in implementation of her 2020 Appropriation Act (Amendment) for COVID-19 Intervention Programmes and in compliance with the Public Procurement Act, 2007 hereby invites all interested, qualified and reputable contractors with relevant experience and track record to tender for the following projects:

2. SCOPE OF SUPPLIES AND WORKS

CATEGORY A - GOODS

PROVISION OF ICU FACILITIES

LOT NO	DESCRIPTION
LOT 1	Procurement of Vital Medical Equipment
LOT 2	Procurement of Cardiology Equipment and Accessories
LOT 3	Procurement of Gynaecology and Paediatrics Equipment
LOT 4	Procurement of Anaesthetics Equipment and Accessories
LOT 5	Procurement of Automated ICU beds with Accessories
LOT 6	Procurement of General ICU Equipment with Accessories

PROVISION OF MOLECULAR LABORATORY FACILITIES

LOT 1	Procurement of PCR Amplification Machines and Accessories
LOT 2	Procurement of Biosafety Cabinets and Temperature Management System
LOT 3	Procurement of PCR Ancillary Equipment and Accessories
LOT 4	Procurement of Microbiology Equipment and Accessories
LOT 5	Procurement of Chemistry, Haematology, Pathology Equipment and Accessories
LOT 6	Procurement of Consumables

PROVISION OF ISOLATION CENTRE FACILITIES

LOT 1	Procurement of Specialized Medical Equipment for Isolation Centre
LOT 2	Procurement of Hospital Equipment
LOT 3	Procurement of PPE Kits
LOT 4	Procurement of Office Furniture for Isolation Centre

CATEGORY B – WORKS

LOT 1	Installation of ICU Equipment & Associated Civil Works
LOT 2	Installation of The Molecular Laboratory Equipment & Associated Civil work

3. ELIGIBILITY REQUIREMENTS

Interested companies are requested to submit the following document/information with verifiable evidence for assessment/consideration

- i. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including form CAC_{1.1} or CAC₂ and CAC₇
- ii. Evidence of Company's Income Tax Clearance Certificate for the last three (3) year 2017, 2018 and 2019 valid till 31st December, 2020.
- iii. Evidence of Pension Compliance Certificate valid till 31st December, 2020.

- iv. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020.
- v. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020.
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants Service Providers by submission of interim registration Report (IRR) expiring on 31/12/2020. Or valid Certificate issued by the Bureau of Public Procurements (BPP);
- vii. Sworn Affidavit disclosing whether or not any officer of the relevant Committee of the Federal Medical Centre, Umuahia or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all documents submitted are true and correct in particulars;
- viii. Company's Profile with the Curriculum Vitae of Key staff to be develop for the Project including copies of their Academic/ Professionals qualification;
- ix. Company's Audited Accounts for the last three (3) years-2017, 2018 &2019
- x. Evidence of Financial Capability to execute the project by submission of Reference later from reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- xi. Verifiable documentary evidence of at least three (3) similar job executed in the last five (5) years including Letters of Awards Valuation/Job completion Certificates and Photographs of the Projects;
- xii. Category A: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;
- xiii. Category B: List of Plants/Equipment with proof of Ownership/Lease;
- xiv. For Joint Venture/partnership, Memorandum of Understanding (MOU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR, Sworn Affidavit are compulsory for each JV Partner);
- xv. All documents for submission must be transmitted with a Covering/Forwarding Letter under the Company/Firm's Letter Head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.) and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding Document (SBD) from the office of the Head, Procurement Unit. Federal Medical Centre, Umuahia, on the evidence of payment of non-refundable tender fee of Ten thousand (₦10,000.00) per Lot, into the FMCU, REMITA Account in any reputable Commercial Bank in Nigeria. The teller for this payment should be converted to the Hospital's receipt at the Finance & Accounts Department of the Hospital. Photocopy of the receipt should be attached to the Standard Bidding Documents (SBD).

5. SUBMISSION OF TENDER DOCUMENTS

Prospective bidder are to submit bid for the LOT, two (2) hard copies each of the Technical Bid and Financial Bid.

Thereafter, put the two (2) sealed envelopes together in a bigger sealed envelopes should be address to Medical Director, Federal Medical Centre, Umuahia, Nigeria and clearly marked with (the name of project and the Lot number) e.g "LOT 1 Procurement of Vital Medical Equipment". Furthermore, the reverse of each sealed envelopes should bear the name and address of the bidder and drop in the designated Tender Box in the office of the Head, Procurement Unit. FMCU, not later than **12:00 noon on Monday, 7th December, 2020.**

6. OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 7th December, 2020** in the Board room, Second floor, New Admin Building FMCU, while the Financial Bids will be kept un-Opened. Please, ensure that you sign the Bid Submission Register in the office of the Head, Procurement Unit, Federal Medical Centre Umuahia, Abia State. FMCU will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Medical Director or Head, Procurement Unit on e-mail kanayo009@yahoo.com or ogbubendu_fmc@yahoo.com

7. GENERAL INFORMATION

- a. Bids must be in English Language and signed by an official authorised by bidder;
- b. Bids submitted after the deadline for submission would be returned un-opened;
- c. All costs will be borne by the bidder;
- d. This advertisement for invitation shall neither be constructed as a commitment on the part of the Federal Medical Centre, Umuahia, nor shall it entitle any contractor to make any claim whatsoever and /or seek any indemnity from the Federal Medical Centre, Umuahia
- e. Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- f. Bid documents can also be collected in soft copies and Bidders can submit through post (Courier Services);
- g. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- h. Federal Medical Centre, Umuahia, is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed:
Medical Director